



YOUR FINANCIAL LANGUAGE, TRANSLATED.

CPAS & BUSINESS ADVISORS

## Audit Manager

**emc CPAs LLC** is searching for an Audit Manager who is passionate about teamwork, client service, and personal growth. This is a Partner track position with significant opportunity for growth and advancement. The desired candidate will be responsible for the delivery of a full range of audit, accounting, and financial statement services for multiple clients across a variety of industries. The Manager will be heavily involved in new and existing client business development, should possess strong business acumen, and have the desire and drive to help grow the firm.

### JOB DETAILS:

**Salary** – Based on Experience

**Job Type** – Full Time

We offer an attractive base salary, a flexible work environment, and comprehensive benefits program with great opportunities for personal growth and advancement.

### EDUCATION:

- Bachelor's degree in Accounting
- CPA Certification required

### TECHNICAL SKILLS:

- Proven experience in existing and new business development
- Working knowledge of Microsoft Office Suite (specifically Microsoft Word, Excel and Outlook).
- Self-motivated and willingness to enhance accounting and advisory knowledge.
- Ability to manage multiple projects in a fast-paced environment while providing necessary guidance to more entry-level Associates.
- Demonstrated ability to lead a team of entry-level Associates and participate in their professional development.

### About Us

Since opening our doors in 2019, embodying entrepreneurial spirit and drive has been the force behind the early success of **emc**. The team at **emc** recognizes that no two businesses are the same. We believe in delivering a customized approach to each client to help them succeed both operationally and financially. We serve each client with a level of energy and enthusiasm that is unparalleled in the marketplace.

At **emc**, being our clients' trusted business advisor is at the core of everything we do. We do this by being proactive and intentional about the way we deliver accounting, attest, tax planning and compliance services to our clients. We've scaled our business so that we are available to our clients throughout the year. We believe this is critical to helping our clients through business and financial decisions.

### EXPERIENCE:

- 5+ years' experience in accounting / auditing and preparation of financial statements preferred.

### RESPONSIBILITIES:

- Develop and maintain on-going client relationships.
- Review necessary work papers and financial statements.
- Onsite client work as deemed necessary
- Answer client calls and emails in a timely manner and with a solution-oriented approach.
- Participate in proposal process, prospective client meetings and budget development.
- Identify out of scope work to be discussed internally and with client as deemed necessary.
- Understand and explain relationship of financial statement outcomes to client and Associates.
- Actively seek out information to gain an understanding of client business and industry.
- Proactively inform engagement team of work status and request information from client as needed.
- Delegate work effectively based on risk, team capabilities, engagement status and staff development opportunities.
- Develop strong project management and client relationship skills with a good understanding of complex accounting situations.
- Ensure client deliverables are met within expected and agreed upon timeframes.
- Maintain and develop professional network of peers, seek business development opportunities through new or existing contacts.
- Keep up to date with local and national business and economic issues.

### EQUAL OPPORTUNITY STATEMENT:

**emc** is an equal employment opportunity employer. Employment decisions at **emc** are based on merit, qualifications, and abilities. It is our policy that **emc** does not discriminate in employment opportunities on the basis of race, religion, color, sex, age, marital status, national origin or ancestry, citizenship, physical or mental disability, sexual preference/orientation or veteran status with regard to any position or employment for which the applicant or employee is qualified.

---

*“We believe to find and retain the best clients, we must find and retain the best employees.”*

---



To apply, email: [admin@emccpas.com](mailto:admin@emccpas.com)  
or visit our website at: [emccpas.com](http://emccpas.com)

### **Inquiries can be sent to:**

221 W. Philadelphia St, Suite 201  
York PA 17401  
717.650.6225

---